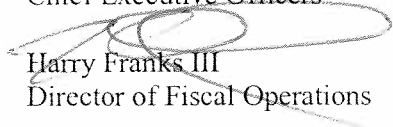


FAYETTE COUNTY
BEHAVIORAL HEALTH ADMINISTRATION
215 JACOB MURPHY LANE, UNIONTOWN, PA 15401
LISA FERRIS-KUSNIAR, CHIEF EXECUTIVE OFFICER

PHONE: (724) 430-1370

[WWW.FCBHA.ORG](http://www.FCBHA.ORG)

FAX: (724) 430-1386

TO : Chief Executive Officers
FROM : 
Harry Franks III
Director of Fiscal Operations
RE : FISCAL YEAR 2010-2011 BUDGET REMINDER
DATE : March 22, 2010

Per the "Fayette County Contracting Process Policy," Fiscal Year 2010-2011 budgets inclusive of all supporting data and forms must be submitted to the Fayette County Mental Health/Mental Retardation Program office on or before April 1, 2010 (See attached). A "soft" copy of all forms is available upon request.

In consideration of the Commonwealth of Pennsylvania assumption of payment responsibility for Office of Child Development and Early Learning (OCDEL) waiver services effective July 1, 2010, Fiscal Year 2010-2011 budgets may be submitted on or before April 15, 2010. Also, the Office of Developmental Programs (ODP), Base Funded activities along with supporting documentation must be supplied for Fiscal Year 2010-2011 base rate settings and contracting purposes. Providers may choose to combine multiple sites for common service rating purposes similar to the ODP cost report submission options.

For any site or service that includes Mental Retardation base funded individuals, providers must submit 2010-2011 budgets developed from the 2008-2009 ODP budget forms, inclusive of all site expenses for rate setting purposes. In addition to the budgets, providers must also submit all supporting schedules and a soft copy of the 2008-2009 ODP submitted cost report supporting the ODP established Fiscal Year 2010-2011 rates.

Should you have any questions on this matter, please contact me at your earliest convenience.

HF/ca

Packets Enclosed

cc: (memo only)

Lisa Ferris-Kusniar, FCBHA
Sandy Walters, FCBHA
Jamie Legarsky, FCBHA
Michelle R. Shal, FCBHA

